

**Arvee Laboratories (India) Limited.**

Formerly Known as Arvee Laboratories (India) Pvt. Ltd.

49/3 - B, Shyamal Row Houses, Near Shyamal Cross Roads,

Satellite, Ahmedabad - 380 015, Gujarat, India.

Phone : +91 - 79 - 26749036/37/38, Fax : +91 - 79 - 26742600

e-mail : sales@arveelabs.com, Website: www.arveelabs.com **NOTICE**

CIN No. :- L24231GJ2012PLC068778.



Notice is hereby given that the 7<sup>th</sup> Annual General Meeting of the members of Arvee Laboratories ( India ) Limited will be held at 10.00 a.m. on **Saturday, 18<sup>th</sup> August, 2018** at Ahmedabad Management Association, Torrent-AMA Management Centre, Core-AMA Management House, ATIRA Campus, AMA Complex, Dr. V S Marg, Vastrapur, Ahmedabad 380 015 to transact the following businesses:

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the audited Balance Sheet as at 31<sup>st</sup> March, 2018 and Statement of Profit & Loss Account and Cash Flow Statement for the year ended on 31<sup>st</sup> March, 2018 and the Reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Saumil Bharatbhai Chokshi (DIN: 00191972) who retires by rotation and being eligible seeks re-appointment.

**3. Appointment of Statutory Auditors:**

**“RESOLVED THAT** pursuant to the provisions of Section 139(8) and other applicable provisions, if any, of the Companies Act, 2013 as amended from time to time or any other law for the time being in force (including any statutory modification or amendment thereto or re-enactment thereof for the time being in force), KCJM & Associates, FRN : 121324W be and are hereby appointed as Statutory Auditors of the Company to fill the casual vacancy caused by the resignation of M/s Bharatiya & Malkani, Chartered Accountants”

**“RESOLVED FURTHER THAT,** KCJM & Associates, FRN: 121324 be appointed as Statutory auditors of the Company to hold office for a period of five years from the date of appointment by the Board of Directors including conducting audit for the financial year ended 31.3.2018 and on such remuneration as fixed by the Board of Directors of the Company in consultation with the auditors”

4. To consider, and if thought fit, to pass with or without modification(s), the following as an Ordinary Resolution:

**“RESOLVED THAT** Mr. Vishal Nitin Mehta (DIN- 07977497 ), who was appointed by the Board of Directors as an Additional Director under Independent category on the board of the Company with effect from 4<sup>th</sup> December 2017, pursuant to Section 161(1) of the Companies Act, 2013 (hereinafter called “the Act”) read with Articles of Association of the Company and who holds office up to the date of the forthcoming Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160 of the Companies Act, 2013 from a member proposing his



candidature for the office of Independent Director of the Company, be and is hereby appointed as a Non- Executive Independent Director, not liable to retire by rotation, of the Company and hold the office up-to 5(five) consecutive years up to 3<sup>rd</sup> December, 2022 from this Annual General Meeting.”

“RESOLVED FURTHER THAT the Board of Directors and/or the Company Secretary be and are hereby authorized to do all such acts, deeds and things and execute all such documents, instruments as may be required and to delegate all or any of its powers herein conferred to any Committee of Directors or Director(s) to give effect to the aforesaid resolution.”

5. To consider, and if thought fit, to pass with or without modification(s), the following as an Ordinary Resolution:

“RESOLVED THAT Mrs. Chandrakala Ashok Bhatt (DIN- 07977517 ), who was appointed by the Board of Directors as an Additional Director under Independent category on the board of the Company with effect from 4<sup>th</sup> December, 2017 pursuant to Section 161(1) of the Companies Act, 2013 (hereinafter called “the Act”) read with Articles of Association of the Company and who holds office up to the date of the forthcoming Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160 of the Companies Act, 2013 from a member proposing his candidature for the office of Independent Director of the Company, be and is hereby appointed as a Non- Executive Independent Director, not liable to retire by rotation, of the Company and hold the office up-to 5(five) consecutive years up to 3<sup>rd</sup> December, 2022 from this Annual General Meeting.”

“RESOLVED FURTHER THAT the Board of Directors and/or the Company Secretary be and are hereby authorized to do all such acts, deeds and things and execute all such documents, instruments as may be required and to delegate all or any of its powers herein conferred to any Committee of Directors or Director(s) to give effect to the aforesaid resolution.”

6. To consider, and if thought fit, to pass with or without modification(s), the following as an Ordinary Resolution:

“RESOLVED THAT Mr. Amishkumar Maheshkumar Shah (DIN- 08011353 ), who was appointed by the Board of Directors as an Additional Director under Independent category on the board of the Company with effect from 4<sup>th</sup> December, 2017 pursuant to Section 161(1) of the Companies Act, 2013 (hereinafter called “the Act”) read with Articles of Association of the Company and who holds office up to the date of the forthcoming Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160 of the Companies Act, 2013 from a member proposing his candidature for the office of Independent Director of the Company, be and is hereby appointed as a Non- Executive Independent Director, not liable to retire by rotation, of the Company and hold the office up-to 5(five) consecutive years up to 3<sup>rd</sup> December, 2022 from this Annual General Meeting.”



“RESOLVED FURTHER THAT the Board of Directors and/or the Company Secretary be and are hereby authorized to do all such acts, deeds and things and execute all such documents, instruments as may be required and to delegate all or any of its powers herein conferred to any Committee of Directors or Director(s) to give effect to the aforesaid resolution.”

**Notes:**

- 1 A member entitle to attend and vote is entitle to appoint a proxy to attend and vote on poll on his/ her behalf and the Proxy need not be member of the company. Pursuant to Section 105 of the Companies Act, 2013, a person can act as Proxy on behalf of not more than fifty members holding in aggregate, not more than ten percent of the total share capital of the company. Members holding more than ten percent of the total share capital of the company may appoint a single person as Proxy, who shall not act as Proxy for any other Member. The Instrument of Proxy, in order to be effective, should be deposited at the registered office of the company, duly completed and signed, not later than 48 hours before the commencement of the meeting. A proxy form is annexed to this report.
- 2 Corporate members intending to send their authorized representative to attend the meeting are requested to send a certified true copy of the Board resolution to the company, authorizing their representative to attend and vote on their behalf at the meeting.
- 3 The relevant details as required under Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”), of the person seeking re-appointment as Director under Item No. 2 of the Notice, are also annexed as Annexure A hereto.
- 4 Members/ proxies should bring attendance slip, duly filled in, for attending the meeting. As proxy form and route map of venue of the 7<sup>th</sup> Annual General Meeting are annexed hereto.
- 5 Members / proxies attending the meeting should bring their copy of the Annual Report for reference at the meeting as Copies of Annual Report will not be distributed at the Annual General Meeting. In case of joint holders attending the meeting, only such joint holder who is higher in the order of name will be entitled to vote at the meeting.
- 6 The Register of Members and Share Transfer books of the company will remain closed from **Thursday 16<sup>th</sup> August, 2018 to Saturday, 18<sup>th</sup> August, 2018.** (Both days inclusive).
- 7 Members desirous of obtaining any information concerning the accounts and operations of the company are requested to address their questions to the company so as to reach at least 7 days before the date of the meeting, so that the information required will be made available at the meeting, to the best extent possible.
- 8 All documents referred to in the notice requiring the approval of the members at the meeting and other statutory register shall be available for inspection by the Members at



the registered office of the company during office hours on all working days between 11.00 a.m. to 1.00 p.m. on all days except Saturdays, Sundays and public holiday, from the date hereof up to the date of the annual general meeting.

- 9 The Notice of the Annual General Meeting along with attendance slip and proxy form is being dispatched to the Members by Post (and electronically by e-mail to those Members who have registered their e-mail IDs with the Company /Depositories), unless any member has requested for physical copy of the Annual Report. Members may also note that the notice of the AGM for the year ended on 31<sup>st</sup> March, 2018 and the annual report 2017-18 will be available on the company's website [www.arveelabs.com](http://www.arveelabs.com)
- 10 The Securities Exchange Board of India has mandated the submission of PAN by every participant in the Securities Market. Members holding securities in electronic form are requested to submit their PAN to their Depository Participants.
- 11 Members who have not registered their email address with our Registrar and Transfer Agent MCS Share Transfer Agent Limited, if shares are held in physical mode or with their Depository Participants, if shares are held in electronic mode are requested to do so for receiving all future communications from the company including Annual Report, Notices, Circulars, etc., electronically.
- 12 E-Voting is not applicable on the companies who has less than 1000 shareholders and listed there securities on the SME platform as per the amendment in the Rule 20 of the companies Rules 2014
- 13 Explanatory Statement in respect of special business is annexed herewith.

FOR & ON BEHALF OF THE BOARD OF  
ARVEE LABORATORIES (INDIA) LIMITED

For, Arvee Laboratories (India) Ltd.

Director

DIRECTOR

Shalin Sudhakarbhay Patel

Place: Ahmedabad

Dated: Friday, July 20, 2018



## ANNEXURES TO THE NOTICE

### ANNEXURE: A

**Details of the Director retiring by rotation and seeking Re-appointment at the Annual General meeting pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 and Secretarial Standard: 2 (SS:2) issued by ICSI and approved by the Central Government.**

Name of the Director	Saumil Bharatbhai Chokshi
Father's Name	Bharatbhai Chokshi
Date of Birth	03/05/1978
Qualification	He holds Master of Business Administration in Finance from Cleveland State University, United States
Date of Joining the Board of Director of the Company	Appointment as Director on January 27, 2012
Number of Shares held in the Company	He holds 6,69,000 Equity shares in the Company.
Names of listed entities in which the person also holds the directorship and the membership of Committees of the board	Nil
Other Chairmanship / Membership of Committees of Board	He is a Director in 1. Optus Laminates Private Limited 2. B Chokshi Chem Private Limited
Specific Functional Area	Mr. Saumil Bharatbhai Chokshi, aged 39 years, is the Non-Executive Director of our Company. He has expertise in management and affairs of the Company.
Relationship with Directors / inter-se KMP	He is the Brother of Mr. Shalin Bharatbhai Chokshi.
Experience	He has wide experience in the management and affairs of the Company.
Terms and Conditions of appointment	Director liable to retire by rotation.
Remuneration sought to be paid and last drawn	Nil
Number of meeting of Board of Directors attended during the year	12



Item No. 4

Mr. Vishal Nitin Mehta, aged 43 years, is the Additional Non-Executive & Independent Director of our Company. He holds Bachelor's degree in Civil Engineering from Gujarat University (D.D.I.T.) and Master's Degree in Construction Engineering & Management from University of Michigan. He heads Mehta & Co., which has been at the forefront in the field of private Industrial Construction and Project Management for the last 18 years. He has vast experience and in-depth knowledge of the industrial environment, especially in Gujarat. He has good knowledge of accounts, finance and administration.

Name of the Director	Vishal Nitin Mehta
Father's Name	Nitin Mehta
Date of Birth	26/12/1974
Qualification	Bachelor's degree in Civil Engineering from Gujarat University (D.D.I.T.) and Master's Degree in Construction Engineering & Management from University of Michigan
Date of Joining the Board of Director of the Company	4 <sup>th</sup> December, 2017
Number of Shares held in the Company	Nil
Names of listed entities in which the person also holds the directorship and the membership of Committees of the board	Nil
Other Chairmanship / Membership of Committees of Board of other companies	Nil
Specific Functional Area	As mentioned above
Relationship with Directors / inter-se KMP	Nil
Experience	As mentioned above
Terms and Conditions of appointment	Independent Director for a term up to 5 years from the date of appointment.
Remuneration sought to be paid and last drawn	Nil
Number of meeting of Board of Directors attended during the year	6



Item No. 5

Ms. Chandrakala Ashok Bhatt, aged 69 years, is the Additional Non- Executive & Independent Director of our Company. She holds a Bachelor's degree in Science (B.Sc.) with major in Chemistry. She passed the Probationary Offices Examination for State Bank of India (SBI) in the year 1971 and got posted as an officer with SBI in Ahmedabad. She had worked with SBI for 26 years. She started as an accounts officer and was later promoted as branch manager during her tenure. She also started an all Women branch for SBI at Ahmedabad and was the branch manager of that branch. During her tenure at SBI she worked in the Foreign Exchange department and as a training instructor at the SBI training institute. She also held position of Chief Manager – Human Resources Department after which she was promoted to Chief Manager – Planning. She took early retirement from this position in 1997. Currently, she teaches classical music and voice culture lesson to young aspiring music lovers. She has good knowledge of accounts, finance and administration.

Name of the Director	Chandrakala Ashok Bhatt
Father's Name	Mr. Narayan Shrinivas Kamath
Date of Birth	22/09/1948
Qualification	Bachelor's degree in Science (B.Sc.) with major in Chemistry
Date of Joining the Board of Director of the Company	4 <sup>th</sup> December, 2017
Number of Shares held in the Company	Nil
Names of listed entities in which the person also holds the directorship and the membership of Committees of the board	Nil
Other Chairmanship / Membership of Committees of Board of other companies	Nil
Specific Functional Area	As mentioned above
Relationship with Directors / inter-se KMP	Nil
Experience	As mentioned above
Terms and Conditions of appointment	Independent Director for a term up to 5 years from the date of appointment.
Remuneration sought to be paid and last drawn	Nil
Number of meeting of Board of Directors attended during the year	6



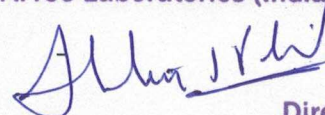
Item No. 6

Mr. Amishkumar Maheshkumar Shah, aged 44 years, is the Additional Non-Executive & Independent Director of our Company. He holds Bachelor's degree in Commerce from Gujarat University. He has passed NISM Mutual Fund Distributors Certification Examination and NCFM Capital Markets module. He is in the business of Financial Consultancy for the last 18 years. Currently, he is managing more than 128 crores of Asset under Management ("AUM") under Mutual Fund Advisory Business.

Name of the Director	Amishkumar Maheshkumar Shah
Father's Name	Maheshkumar Shah
Date of Birth	08/12/1973
Qualification	Bachelor's degree in Commerce from Gujarat University. He has passed NISM Mutual Fund Distributors Certification Examination and NCFM Capital Markets module
Date of Joining the Board of Director of the Company	4 <sup>th</sup> December, 2017
Number of Shares held in the Company	Nil
Names of listed entities in which the person also holds the directorship and the membership of Committees of the board	Nil
Other Chairmanship / Membership of Committees of Board of other companies	Nil
Specific Functional Area	As mentioned above
Relationship with Directors / inter-se KMP	Nil
Experience	As mentioned above
Terms and Conditions of appointment	Independent Director for a term up to 5 years from the date of appointment.
Remuneration sought to be paid and last drawn	Nil
Number of meeting of Board of Directors attended during the year	6

FOR & ON BEHALF OF THE BOARD OF  
ARVEE LABORATORIES (INDIA) LIMITED

**For, Arvee Laboratories (India) Ltd.**



**Director**

**DIRECTOR**

**Shalin Sudhakarbhair Patel**

Place: Ahmedabad

Dated: Friday, July 20, 2018



**ARVEE LABORATORIES (INDIA) LIMITED**

Registered Office: 49/3-B, Shyamal Row Houses, Nr. Shyamal Cross Roads, Satellite,  
Ahmedabad - 380 015, Gujarat, India

Telephone: +91-79-26749036/37/38 Fax No. +91-79-26742600

Email: [compliance@arveelabs.com](mailto:compliance@arveelabs.com), [www.arveelabs.com](http://www.arveelabs.com)

CIN: L24231GJ2012PLC068778

**ATTENDANCE SLIP**

**7<sup>th</sup> Annual General Meeting**

I hereby record my presence at the 7<sup>th</sup> Annual General Meeting of the members of the Company held at Ahmedabad Management Association, Torrent-AMA Management Centre, Core-AMA Management House, ATIRA Campus, AMA Complex, Dr. V S Marg, Vastrapur, Ahmedabad 380 015 at 10.00 a.m. on **Saturday, 18<sup>th</sup> August, 2018**

Full Name of the Member (in BLOCK LETTERS)

\_\_\_\_\_

Regd. Folio No. \_\_\_\_\_  
held \_\_\_\_\_

No. of Shares

DP ID No. \_\_\_\_\_  
No. \_\_\_\_\_

Client ID

Full name of the Proxy (in BLOCK LETTERS)

\_\_\_\_\_

Member's / Proxy's Signature

\_\_\_\_\_



**PROXY FORM**

[Pursuant to Section 105(6) of the Companies Act, 2013 read with Rule 19(3) of the companies (Management and Administration) Rules, 2014]

**ARVEE LABORATORIES (INDIA) LIMITED**

Registered Office: 49/3-B, Shyamal Row Houses, Nr. Shyamal Cross Roads, Satellite,  
Ahmedabad - 380 015, Gujarat, India

Telephone: +91-79-26749036/37/38 Fax No. +91-79-26742600

Email: [compliance@arveelabs.com](mailto:compliance@arveelabs.com), [www.arveelabs.com](http://www.arveelabs.com)

CIN: L24231GJ2012PLC068778

Name of the Member(s):

Registered address:

E-mail Id:

Folio No./ Client ID:

DP Id:

I/We being the member(s) of \_\_\_\_\_ shares of the above named Company hereby appoint:

(1) Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail Id: \_\_\_\_\_ or failing him;

(2) Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail Id: \_\_\_\_\_ or failing him;

(3) Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail Id: \_\_\_\_\_ or failing him;



as my/our proxy to attend and vote (on a poll) for me /us and on my/our behalf at the 7<sup>th</sup> Annual General Meeting of the Company to be held at Ahmedabad Management Association, Torrent-AMA Management Centre, Core-AMA Management House, ATIRA Campus, AMA Complex, Dr. V S Marg, Vastrapur, Ahmedabad 380 015 at 10.00 a.m. on **Saturday, 18<sup>th</sup> August, 2018** and at any adjournment thereof in respect of such resolution as are indicate below:

Resolution No	Particulars of Resolution	Voting	
		For	Against
	<b>ORDINARY BUSINESS</b>		
1	To receive, Consider and adopt the audited Balance Sheet as at 31 <sup>st</sup> March, 2018 and Statement of Profit & Loss Account and Cash Flow Statement for the year ended on 31 <sup>st</sup> March, 2018 and the Reports of the Board of Directors and Auditors thereon.		
2	To appoint a Director in place of Mr. Saumil Bharatbhai Chokshi (DIN: 00191972) who retires by rotation and being eligible seeks re-appointment.		
3	To appoint Statutory Auditors		
	<b>SPECIAL BUSINESS</b>		
4	Appointment of Mr. Vishal Nitin Mehta (DIN- 07977497 ), as a Director of the Company		
5	Appointment of Mrs. Chandrakala Ashok Bhatt (DIN- 07977517 ), as a Director of the Company		
6	Appointment of Mr. Amishkumar Maheshkumar Shah (DIN- 08011353 ), as a Director of the Company		

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2018

\_\_\_\_\_  
Signature of the member

\_\_\_\_\_  
Signature of proxy holder

Affix Revenue  
Stamp

Notes:

1. This form, in order to be effective, should be duly stamped, completed, signed and deposited at the registered office of the Company, not less than 48 hours before the Annual General Meeting.
2. It is optional to indicate your preference. If you leave the 'for', or 'against' column blank against any or all of the resolutions, your proxy will be entitled to vote in the manner as he/she may deem appropriate.



# Google Maps AMA Ahmedabad

